Email this completed form along with photos of your work to cityoftheworld702@gmail.com

**2021 Holiday Boutique Sign Up**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facebook: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instagram: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you plan to bring helpers?: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please circle the date, time, and number of days you wish to reserve**

Nov 26, 9a - 9p

Dec 4 10a - 8p

Dec 5 12p - 6p

Dec 11 10a - 9p

Dec 12 11a - 7p

Dec 18 10a - 9p

Dec 19 11a - 7p

$40 - 1 day setup $75 - 2 day setup

Deposit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Balance:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of your work. Only original, hand-crafted items are accepted.

Please attach photos of your work in an email with this form.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please initial the following items indicating you agree and understand the terms and conditions

\_\_\_\_\_\_: I understand I am renting 1 (one) table top inside City of the World Art Gallery.

\_\_\_\_\_\_: I understand my display must fit on the table top and is not to exceed above three feet high. No floor stands or large rolling displays are allowed.

\_\_\_\_\_\_: I understand that I am to stay on site during my scheduled hours during the Holiday Boutique.

\_\_\_\_\_\_: I understand that I am responsible for my own sales.

\_\_\_\_\_\_: I understand set up is 1 (one) hour before, and the tear down is immediately after scheduled time.

\_\_\_\_\_\_: I understand only that original, hand-made items are accepted for the Holiday Boutique.

\_\_\_\_\_\_: I understand a deposit must be paid to reserve date and time, and any balance is to be paid before day of set up.

We will be more than happy to work with you on any planning questions or issues you may have. Please reach out to Maria or Danni right away. We want this holiday event to be a success!

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CoTW Board Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How it Works**

* You would set up your display on any 1 of 5 tables located inside our art gallery at the Meadows Mall, 1st floor near Macy's.
* We are limiting display heights of no more than 3 (three) feet from the table top. This is to make sure our artist's work is not obscured.
* We are not allowing stands, grids, extra tables, rolling displays, etc due to the limited space inside the gallery.
* You (or someone to help you) must stay on site and handle all of your own sales, no sales tax since we are non-profit.
* Items must be hand-crafted and not duplicate what we already have.
* The hours are:
	+ Nov 26, 9-9
	+ Dec 4, 10-8
	+ Dec 5, 12-6
	+ Dec 11, 10-9
	+ Dec 12, 11-7
	+ Dec 18, 10-9
	+ Dec 19, 11-7
* The cost is $40 1 day, $75 for the weekend.
* Set up is 1 hour prior to opening on Saturday, and tear down is at closing for single-day, or Sunday for two-day. If you are there for the weekend, your display can stay up overnight. Our gallery is locked and secured during closing hours.

Please call if you would like more info.

Maria Todd

970.200.8968